



## **Hastings & Rother District Branch Rules**

### **Statement of Intent**

The Hastings and Rother Branch of the National Association of Retired Police Officers (NARPO) exists to safeguard the rights of members and promote measures for their health, safety and Welfare.

### **Rule 1 – Title of the Branch**

The Branch shall be known as the National Association of Retired Police Officers Hastings & Rother District Branch.

### **Rule 2 – Membership**

Membership of the Association is at the discretion of the Branch. Applicants for membership are required to disclose any antecedent matter, which could bring discredit on the Association; the onus to disclose such matters rests with the applicant.

### **Rule 3 – Objects of the Branch**

To uphold the objects as designated by the National Association

To provide access to other members, organise and promote social contact with other members of the Hastings and Rother Branch and other Branches of NARPO.

To enable the Branch to achieve its objectives the Branch shall:

Protect, promote and represent the interests of its members.

Comply with the objectives and rules of the National Association.

### **Rule 4 – Officers of the Branch**

The Officers of the Branch shall, **in accordance with rule 17.3 of the National Association** be the **President, Vice President, Branch Chair, Vice Chair, Secretary and Treasurer.**

The President shall be an upstanding figure, who has contributed significantly to the wellbeing of the Branch. This will be a Life appointment subject to them being in a fit state to continue in the role or they no longer wish to continue

The Vice-President(s) shall be elected for life subject to them being in a fit state to continue in the role or they no longer wish to continue.

All other officers shall be elected and re-elected (if appropriate) at the AGM.

Officers may if necessary hold 2 Officer roles, except that Chairman and Secretary may not be held by the same person on the Committee.

No officer shall have a family/partner relationship or live in the same household as any other officer of the branch.

Where necessary a replacement may be appointed at a Committee Meeting during the year. The period of Office of a replacement shall be for the remainder of time of the member they replace.

#### **Rule 5 – Management**

The General Branch Committee shall be charged with the overall management of the affairs of the Branch under the guidance and discretion of the Chairman. They will have the power to appoint sub-committees and co-opt members if so required.

The accounts will be audited by a suitably qualified and independent person not connected to the branch.

#### **Rule 6 – Committee**

The President and Vice President(s) shall be full members of the Committee.

The General Committee shall consist of Officers of the Branch as defined by Rule 4 of the association and such other members elected at an AGM. Where necessary, replacements during the year may be appointed at a Committee Meeting and serve for the remainder of that part of the year of the member they replace.

FIVE members shall form a quorum of the General Committee.

#### **Rule 7 – Election of Committee**

The other members of the Branch Committee shall be elected annually shall go out of office every year and shall be eligible for re-election.

Any member of the Branch may nominate in writing or propose any other current member of the Branch for election to the General Branch Committee, with the person's written consent.

Any of the Officers elected at a General Meeting or appointed as a replacement, shall be removable at any time by a majority of 2/3 of the members present and voting at an extraordinary General Meeting, called for that purpose.

In the event of a vacancy arising, the Committee shall have power to appoint a member as a replacement to fill a vacancy until the next AGM when the appointment can be ratified by those present.

### **Rule 8 – Committee Meetings**

The Committee shall usually meet at least once quarterly and at such other times as the business of the Branch may require.

### **Rule 9 – General (Quarterly) Meetings**

A General Branch Meeting shall usually be held quarterly. An Extra General Meeting may be called by the Branch Secretary, the chairman or majority of the committee.

### **Rule 10 – Annual General Meetings**

The AGM shall be held in March of each year on a date in that month to be determined by the Branch Secretary.

The purpose of the AGM shall be to:

Elect Officers of the Branch

To receive reports from the Officers of the Branch (Chair and Secretary) as well as:

Consider a written and verbal report which shall include a balance sheet from the Treasurer together with items of proposed expenditure for the following year.

Consider a written and verbal report which shall include balance sheet in relation to the Social Section, together with a proposed expenditure for the following year.

Receive a report from the Welfare Co-Ordinator

Answer questions from the members

Signed by: (Branch Chair)

Witnessed by: (Branch Secretary)

Date of adoption: June 2025